

ROVING ASSESSMENT SPECIALIST – GLOBAL WASH CLUSTER**BACKGROUND ON IMPACT AND REACH**

IMPACT Initiatives is humanitarian think tank, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative, which was created in 2010 to facilitate the development of information tools and products that enhance the capacity of aid actors to make evidence-based decisions in emergency, recovery and development contexts. The IMPACT team comprises specialists in data collection, management and analysis, GIS and remote-sensing. For more information visit: www.reach-initiative.org.

We are currently looking for an Assessment Specialist (roving).

Position:	Roving Assessment Specialist – Global Wash Cluster (GWC)
Contract duration:	2,5 months – (from July to Sept, with potential extension until Dec 2018)
Location:	Roving
Starting Date:	ASAP

Under the supervision of the manager of the Field Support Team (FST) of the Global WASH Cluster, the Global Assessment Specialist and the national platform coordinators, the Roving Assessment Specialist will support the Global WASH cluster in improving and strengthening WASH coordination by enhancing the cluster's assessment capacity. Specifically, the Roving Assessment specialist will be in charge of:

- Supporting WASH national coordination platforms in the implementation of WASH assessments
- Ensuring WASH coordination platforms are adequately represented in multi-sector assessment activities
- Enhancing assessment capacity of WASH coordination platforms' partners and staff
- Providing remote support to national WASH coordination platforms as requested

1. IMPLEMENTATION OF SECTOR-SPECIFIC ASSESSMENTS**Support national coordination platforms in the implementation of WASH assessments.**

- Promote a broad participation of cluster members at all stages of the assessment by creating a broad sense of ownership.
- Lead the assessment design, including the development of appropriate methodologies, indicators, tools and analytical frameworks.
- Plan and coordinate data collection, define coverage, rationalize partners' contributions to avoid overlapping, and make sure that data is collected within agreed deadlines.
- Ensure data quality meets highest standards by following up data collection, tracking and centralizing submissions, as well as reviewing and cleaning data submitted by partners in real time.
- Leading data analysis and output production, including drafting of assessment factsheets, reports and other relevant information products.

Terms of Reference

- Support effective dissemination of assessment findings, by producing media contents, delivering presentations, promoting ad hoc PR events.
- Manage assessment-related finance, logistics, administration and transparency (FLAT), in compliance with ACTED and IMPACT FLAT procedures.

Note the following:

- The assessment specialist may be required for rapid surge and requested to travel with very short (72 hours) notice to crisis affected areas.

2. SUPPORT MULTI-SECTOR ASSESSMENT INITIATIVES

Ensure WASH coordination platforms are adequately represented in multi-sector assessment activities.

- Track and follow up on relevant multi-sector assessments initiatives including RRMP, DTM, and OCHA-led assessments, etc.
- Feedback on multi-sector indicators, methodologies, tools and analysis frameworks to make sure data collected by those initiatives is relevant and harmonized with sector-specific data collection exercises.
- Liaise with relevant clusters, including Nutrition, Health, Education and Protection to enhance synergies among assessment activities of the different clusters.
- Represent the clusters in inter-sector assessment platforms, including IM and assessment TWIGs, workshops and meetings.

3. BUILD UP ASSESSMENT CAPACITY OF PARTNERS

Enhance assessment capacity of WASH coordination platforms' partners and staff

- Design, organize and deliver trainings on data collection to support the participation of partners in cluster-led assessment initiatives and facilitate the adoption of the clusters' methodologies and tools.
- Design, organize and deliver trainings on assessment design and implementation to transfer assessment skills and knowledge both to partners and cluster staff to enhance the sustainability of assessment activities.
- Track and disseminate assessment capacity building opportunities organized by other clusters/organizations among the partners.

4. REMOTE SUPPORT TO NATIONAL WASH COORDINATION PLATFORMS

Provide remote support to national WASH coordination platforms with their assessment activities:

- Provide technical advice on assessment design, including the review of methodology, indicators, tools and analysis frameworks.
- Support ad hoc analysis including implementation of Secondary Data Reviews (SDR) from data gathering to output production.
- Review and feedback on WASH assessment outputs produced by REACH and other implementing partners.

REQUIREMENTS

Required:

- Bachelor degree in relevant field (can be economics, statistics, research methods, sociology, development / humanitarian studies, etc), master's degree is desirable.
- Minimum 5 years' (10 preferred) experience in assessment, Information Analysis, M&E and/or Information Management related to complex crisis.
- Minimum 4 years of relevant field experience in contexts of humanitarian crisis, preferably in WASH, in different contexts.
- Excellent leadership and supervisory skills; provides others with a clear direction; motivates and empowers others.
- Fluently spoken and written English.
- Good command of another language (especially French, Spanish or Arabic).

Desired:

- Proven track record of having successfully organised assessments on behalf of humanitarian coordination structures in a complex crisis, including WASH components.
- Experience in humanitarian Monitoring and Evaluation.
- Proven experience and understanding of WASH activities and strategy.
- A good understanding of the humanitarian policy environment including current knowledge of the latest assessment-related policies, research, international standards and developments in the field.
- Proven ability to plan, monitor and evaluate programmes, as well as to teach skills and build team capacity.
- Experience with natural and complex political emergencies in diverse cultural and climatic settings.
- Experience in liaison with a broad range of stakeholders, ability to build relationships and networks with international donors, UN agencies and INGOs, national authorities, national/local partner agencies and emergency affected communities.
- Proactive problem solving and operational decision making.
- Highest-level technical, analytical, negotiation, communication and advocacy skills.
- Strong skills in presentation and facilitation.
- Technical integrity.
- Ability to encourage and contribute to a climate of team-working and collaboration in a multi-cultural environment.
- Excellent training, coaching and mentoring skills.
- Consistently achieves high-level results, managing and delivering projects and activities on-time and on-budget.
- Ability to analyse and present diverse and complex quantitative and qualitative data from a wide range of sources.
- Quickly builds rapport with individuals and groups and nurtures good relationships across organizational levels and boundaries from government leaders to all stakeholders and the affected population.
- Computer skills, including InDesign, Tableau, SPSS.
- Willingness to travel up to 60% of time at short notice, resilience, stress tolerance and work under difficult conditions.

Terms of Reference

IMPACT Initiatives

HOW TO APPLY

Please send, **in English**, your cover letter, CV and three references to jobs@impact-initiatives.org
Ref: 18/GWASHC/ROV02

Please indicate the reference in the subject line of your email.

For more information, visit us at <http://www.impact-initiatives.org>