

CALL FOR TENDER IMPACT

Date: 20.12.2018

Tender N°: T/70iAGI2E1/98DRHA/GEN/20122018/1

IMPACT is requesting through this tender a company to provide detailed written quotations for the supply of the following [consultancy services](#):

PRODUCT SPECIFICATIONS:

1. Description: Consultancy services for Situation Analysis of Joint Emergency Operations Centres in Cox's Bazar District, Bangladesh

RESPONSIBILITIES OF THE CONSULTANT:

1. Terms of delivery: as per attached ToR
2. Date of delivery: no later than end of April 2019
3. Validity of the offer: until end of January 2019

The answers to this tender should include the following elements:

- A written quotation including all the [service](#) specifications, the price per [working day](#), number of working days proposed and total price;
- A certificate of registration as independent consultant.

GENERAL CONDITIONS:

1. The **closing date** of this tender is fixed on **15 / 01 / 2019 at 5 pm** Geneva time in IMPACT office at the following address : Chemin de Balexert, 7, 1219 Châtelaine, Switzerland.
Tenderers may attend the evaluation of offers planned on **23 / 01 / 2019 at 3 pm**, this date being subject to change.
2. Tenderers will fill, sign, stamp and return the Offer form according to IMPACT's format.
3. Tenderers will sign and return all pages of the [Service](#) Specifications for which they apply.
4. The offer to the call for tender may not result in the award of a contract.
5. The offer must be submitted to IMPACT's Hub Unit in an email referencing the tender number mentioned above to the following address tenders@impact-initiatives.org no later than the time and date mentioned above.
6. Late offers will not be considered.
7. To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors' compliance requirements, all contract offers are subject to the condition that contractors do not appear on anti-terrorism lists, in line with IMPACT's anti-terrorism policy. To this end, IMPACT reserves the right to carry out anti-terrorism checks on contractor, its board members, staff, volunteers, consultants, financial service providers and sub-contractor."

NOTE: IMPACT adopts a zero tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility and transparency in its activities. In particular, IMPACT has adopted a participatory approach to promote and ensure transparency within the organisation and has set up a Transparency focal point via a specific e-mail address. As such, if you witness or suspect any unlawful, improper or unethical act or business practices (such as soliciting, accepting or attempting to provide or accept any kickback) during the tendering process, please contact the following e-mail address transparency@impact-initiatives.org.