

Job description

REACH ASSESSMENT OFFICER – MIGRATION TPM – MALI

(Reference: 19/MALI/AOTPM01)

BACKGROUND ON IMPACT AND REACH

REACH was born in 2010 as a joint initiative of two International NGOs ([IMPACT Initiatives](#) and [ACTED](#)) and the United Nations Operational Satellite Applications Programme ([UNOSAT](#)). REACH's **purpose** is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

We are currently looking for a REACH Assessment Officer to support our REACH team in Mali.

Department: REACH
Position: REACH Assessment Officer Migration TPM
Contract duration: 6 months
Location: Bamako, Mali
Starting Date: 15 July 2019

COUNTRY PROFILE

IMPACT, through its inter-agency initiative REACH, has conducted research on people on the move in the wider Mediterranean region since 2015. With a permanent presence in Libya and Tunisia since 2014, and a permanent office in Sicily since 2016, as well as country offices in Niger, Mali and Burkina Faso, REACH conducts qualitative or mixed methods assessments on people on the move in the West, North African and Mediterranean region, frequently involving cross-country assessment and data collection activities. In 2019 IMPACT further expanded its migration programming to include third party monitoring activities of migration related programming in the region

POSITION PROFILE

FUNCTIONS

Under the functional supervision of the IMPACT Senior Assessment Officer, the Migration Assessment Manager and of IMPACT's HQ in Geneva, the Assessment Officer Migration TPM is responsible to support the

coordination, management, analysis and follow up of a regional migration third party monitoring exercise (2-year project in total) in Mali and with some support functions in Libya. The position will be based in Bamako, Mali.

1. Management of all Research Cycles

1.1 Assessment Preparation and Planning:

- Support the assessment officer in charge in ensuring that all of the TPM activities are planned in line with relevant project and program objectives and with IMPACT's research cycle and other relevant guidelines;
- Support in research design, sampling, methodology and analysis plans in advance to each TPM activity
- Support in keeping track of progress and delays of all assigned assessment throughout the research cycle. Ensure that delays or identified challenges for specific assessments are reported in writing and orally in a timely manner;

1.2 Data collection and management

- Support in monitoring data collection, ensuring its correct implementation in line with agreed TORs and conduct direct data collection;
- Support set up of logistics, financial, administration, security (for IMPACT staff only) and HR processes directly related to data collection activities have been appropriately implemented and coordinated with the relevant ACTED departments;

1.4 Data cleaning and analysis

- Clean data received by field teams and ensure regular follow up systems with field teams
- Under supervision, conduct both quantitative and qualitative analysis of the data received, through analysis softwares SPSS/STATA and Atlas TI/ NVivo.

1.5 Product drafting

- Support in the drafting of timely and accurate assessment outputs on the basis of predetermined drafts (i.e. reports, factsheets, flash reports, etc.), which comply with IMPACT's guidelines and quality standards.

1.6 Product dissemination and evaluation

- Support in ensuring that lessons learned are gathered and documented throughout the life of the research cycle

REQUIREMENTS

Required:

- Excellent academic qualifications, including a Master's degree, preferably in migration studies
- At least 1.5 years of relevant working experience in humanitarian settings such as research, evaluation, assessments and programmes;
- Excellent analytical skills with demonstrated quantitative and/or qualitative analytical skills;
- Excellent communication and drafting skills for effective reporting;
- Excellent team management skills, including managing and working with teams remotely;
- Ability to operate in a cross-cultural environment requiring flexibility;
- Past experience in the Middle-East, North, West Africa or Mediterranean region;
- Fluency in French and English required;
- Ability to operate Microsoft Word, Excel and Project Management Software;
- Flexibility and willingness to travel in the area of work;

Desirable:

- Academic background in Migration Studies or comparable strongly preferred
- Previous research experiences in Europe, North and West Africa on migration a strong asset
- Previous field experience/ direct work with migrants in Europe, North and West Africa a strong asset

CONDITIONS

- Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus
- Additional monthly living allowance provided in country by IMPACT's partner ACTED
- Food and lodging provided at the organisation's guesthouse/or housing allowance (depending on contract length and country of assignment)
- Transportation costs covered, including additional return ticket + luggage allowance
- Provision of medical, life, and repatriation insurance + retirement package