Job Description

REACH WASH ASSESSMENT OFFICER FOR YEMEN
(Reference: 19/YEM/AO01)

BACKGROUND ON IMPACT AND REACH

REACH was born in 2010 as a joint initiative of two International NGOs (IMPACT Initiatives and ACTED) and the United Nations Operational Satellite Applications Programme (UNOSAT). REACH's purpose is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

We are currently looking for a REACH Assessment Officer to support our REACH Yemen team.

Department: REACH

Position: **REACH WASH Assessment Officer**

Contract duration: 6 months

Location: Amman, Jordan

Starting Date: 20 January, 2020

COUNTRY PROFILE

The humanitarian situation in Yemen is one of the most severe in the world, with 14.3 million people – or 40% of the population – in acute need of humanitarian assistance. The direct effects of the conflict – from airstrikes, to sieges of population centers, to the extensive use of mines – continue to have severe effects on the population. Other aspects of the conflict – especially blockades, the deterioration of basic service infrastructure, and the depreciation of the Yemeni riyal – also have enormous impact on Yemenis. Approximately 9.9 million people in Yemen are facing severe acute food insecurity, not necessarily because food is unavailable, but because they cannot afford to purchase it. Since 2016, Yemen has witnessed up to 1.3 million suspected cases of cholera, with outbreaks exacerbated by crumbling WASH infrastructure. The loss of livelihoods, when combined with the depreciation and general volatility of the Yemeni currency, has made the purchase of basic everyday necessities difficult for most Yemenis.

REACH has supported the humanitarian response to the Yemen crisis since October 2016, working extensively with the Shelter/NFI Cluster, the CCCM Cluster, the WASH Cluster, the Cash and Markets Working Group (CMWG), and the Assessment and Monitoring Working Group (AMWG). The REACH team – based remotely in Amman – provides systemic assessment and IM support to the response through indicator review, tool design, coordination of data collection exercises, data analysis, output production, and IM platform design. Given the challenging context in Yemen, REACH is constantly working to find new and innovative ways to effectively inform the humanitarian response.

POSITION PROFILE

REACH Yemen is seeking an Assessment Officer (AO) to provide support to the WASH portfolio. In this role, the AO will be responsible for directly liaising with the Yemen WASH Cluster (the Cluster) on matters related to assessments, monitoring, and evidence-based planning. Tasks will include supporting the maintenance of the Cluster IM strategy, indicator review, secondary research, tool development, design of trainings, coordination of data collection, data analysis, output production, and data utilization. This support will be provided across a number of activities, based on the needs of the Cluster, as determined through close collaboration with REACH.

FUNCTIONS

Objective 1: Research Design

Under the supervision of the REACH Research Manager (RM), and in collaboration with the REACH Data Unit (in-country), the Research Unit in IMPACT HQ (Geneva), and the Cluster, the AO will be responsible for ensuring that the Research Design process underlying the WASH portfolio is comprehensive, and follows the best practices as defined by the global standards of REACH and IMPACT.

Objective 2: Coordination

Under the supervision of the REACH RM, the AO will be responsible for coordinating with the Cluster and all relevant Cluster partners throughout all stages of the Research Cycle. In order to achieve this Objective, the AO will need to ensure that communications chains are clear, and that action points and timelines are clarified through regular interaction with relevant focal points. As the Yemen mission is entirely remote, it is critical that the AO proactively manage all communications channels in an organized manner.

Objective 3: Implementation

Under the supervision of the REACH RM, and in collaboration with the REACH Data Unit, the IMPACT Research Unit, and the Cluster, the AO will be responsible for implementing all operational stages of the relevant activities, including tool and methodology design, secondary research, training, coordination of data collection, data cleaning, and data analysis.

Objective 4: Output Production

Under the supervision of the REACH RM, and in collaboration with the REACH Data Unit, the IMPACT Research Unit, and the Cluster, the AO will be responsible for producing all relevant outputs related to the activities within their portfolio. These outputs can include cleaned datasets, analysis tables, factsheets, situation overviews, reports, and online dashboards.

Objective 5: Strategy Development

Under the supervision of the REACH RM, and in collaboration with the REACH Country Focal Point (CFP), the AO will be responsible for the development and implementation of the WASH portfolio strategy, which will sit under the Sectoral Unit strategy for the REACH Yemen mission. The strategy should clearly define core objectives, key stakeholders, impact monitoring, timelines, and opportunities for expansion.

REQUIREMENTS

- ❖ Excellent academic qualifications, including a master's degree in relevant discipline (international studies, development, public health, humanitarian response, monitoring and evaluation, etc.);
- ❖ At least 2 years of relevant working experience in humanitarian settings;
- ❖ Proven written and spoken fluency in English;
- ❖ Proven communication and coordination skills, specifically with external stakeholders;
- ❖ Good knowledge of the humanitarian coordination structure, especially in emergency contexts;
- ❖ Strong writing skills, with the ability to effectively synthesize complex analysis for a broad audience;
- ❖ Excellent analytical skills – ability to situate findings within a wider context;
- ❖ Proven ability to work across multiple projects, running simultaneously;
- ❖ Proven knowledge of Microsoft Office Suite, especially Word, Excel, and PowerPoint. Particularly strong knowledge of Excel functionality, especially with relation to organizing, cleaning, and analysing datasets;
- ❖ Ability to work effectively within a multi-cultural team;
- ❖ Ability to work independently.

DESIRABLE

- ❖ Previous work on WASH;
- ❖ Proven experience in remote management;
- ❖ Knowledge of the Adobe Suite, specifically InDesign, Illustrator, and Photoshop;
- ❖ Knowledge of statistical software, to include SPSS and Stata;
- ❖ Knowledge of coding languages, to include R, Python, CSS, SQL, or JavaScript;
- ❖ Previous experience in web design.

CONDITIONS

- ❖ Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus;
- ❖ Additional monthly living and food allowances provided in country by IMPACT's partner ACTED;
- ❖ Lodging provided at the organisation's guesthouse/or housing allowance (depending on contract length and country of assignment);
- ❖ Transportation costs covered, including additional return ticket + luggage allowance;
- ❖ Provision of medical, life, and repatriation insurance + retirement package.