

## Job description

### REACH ASSESSMENT OFFICER (M&E) – CASH CONSORTIA IN SOMALIA

(Reference: 20/SOM/AOCC01)

#### BACKGROUND ON IMPACT AND REACH

REACH was born in 2010 as a joint initiative of two International NGOs ([IMPACT Initiatives](#) and [ACTED](#)) and the United Nations Operational Satellite Applications Programme ([UNOSAT](#)). REACH's **purpose** is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

**We are currently looking for a REACH Assessment Officer to support our REACH team in Somalia.**

**Department:** REACH  
**Position:** REACH Assessment Officer (Cash Consortia)  
**Contract duration:** 6 months  
**Location:** Hargeisa, Somalia (with frequent travel to Nairobi)  
**Starting Date:** ASAP

#### COUNTRY PROFILE

REACH has been operational in Somalia since 2012, providing information management support to humanitarian actors in a complex environment through assessment capacity, GIS services and support to Cluster IM practices. Projects have included tri-cluster assessments in support of the WASH, Shelter and Education Clusters, support to Food Security response analysis, and development of a Shelter Cluster M&E Framework.

Since 2016, REACH Somalia has expanded its information support to the humanitarian response in several key areas, including IDP settlement profiling, multi-cluster needs assessment and improved remote data collection and cluster-analytical support. Key strategic aims are to increase geographic and sectoral coverage and to enhance advocacy capacity through strengthened data collection and information targeting. This

position will work closely with the Somalia WASH Cluster by providing the cluster and its partners with IM, GIS and analytical support.

## FUNCTIONS

Under the supervision of the REACH Research Manager, the REACH Assessment Officer will be responsible for the management and implementation of monitoring and evaluation assessments in support of the Somali Cash Consortia, including preparation, implementation and follow-up, and ensure sufficient quality and compliance with internal procedures. He/she will also be responsible for related logistics, partner coordination, reporting and finance requirements. The Assessment Officer will work closely under the technical guidance of the Research Manager and working closely with the Somali Cash Consortium focal points.

## RESPONSIBILITIES

- Independently designing and implementing REACH assessment strategy and methodology and corresponding analytical frameworks
- Coordinating and ensuring timely data collection, analysis and, in partnership with GIS/DB team, mapping of datasets and ensuring that all collected data are geo-reference
- Manage project timeframes and assessment schedules and work with field staff to design and implement REACH assessment procedures
- Supporting the development/revision of assessment/programme strategies, reports or new proposals;
- Liaising with programme staff of other ACTED departments to ensure close coordination is maintained;
- Coordinate timely and accurate reporting to REACH Country Coordinator and REACH Research Manager
- Ensuring that assessment strategies are implemented in a structured and coherent manner in line with project and strategic objectives;
- Ensuring the writing of timely and accurate assessment reports, briefs and factsheets with integration of cluster and/or partner feedback;
- Under the supervision of REACH Research Manager, external representation of REACH with the Consortia partners, and the wider Aid Community, including the presentation of preliminary findings to the consortia on a regular basis;

## REQUIREMENTS

- Master degree in relevant discipline: development studies, economics, social science, political sciences, international relations or equivalent;
- At least 3 years of relevant working experience humanitarian settings;
- Significant previous experience in M&E projects.
- Significant previous experience in research on economics, cash and markets, preferable.
- Proficiency of Microsoft word, excel and Powerpoint

- Experience with mobile data collection (odk, ona, kobo);
- Proven excellent analytical skills;
- Excellent communication and drafting skills for effective reporting in English;
- Ability to operate SPSS, Stata, r or related statistical software is an asset;
- Knowledge of the adobe suite, particularly illustrator and indesign is an asset;
- Ability to operate in a cross-cultural environment requiring flexibility;
- Familiarity with the aid system.
- Previous work experience in east Africa is an asset

#### CONDITIONS

- ❖ Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus
- ❖ Additional monthly living allowance provided in country by IMPACT's partner ACTED
- ❖ Food and lodging provided at the organisation's guesthouse/or housing allowance (depending on contract length and country of assignment)
- ❖ Transportation costs covered, including additional return ticket + luggage allowance
- ❖ Provision of medical, life, and repatriation insurance + retirement package