

## Job Description

### REACH ASSESSMENT OFFICER INTERSECTORAL FOR YEMEN

(Reference: 20/YEM/AOIS01)

#### BACKGROUND ON IMPACT AND REACH

REACH was born in 2010 as a joint initiative of two International NGOs ([IMPACT Initiatives](#) and [ACTED](#)) and the United Nations Operational Satellite Applications Programme ([UNOSAT](#)). REACH's **purpose** is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

**We are currently looking for a REACH Assessment Officer to support our REACH Yemen team.**

**Department:** REACH  
**Position:** Assessment Officer  
**Contract duration:** 1 year  
**Location:** Amman, Jordan  
**Starting Date:** 16 August

#### COUNTRY PROFILE

The humanitarian situation in Yemen is one of the most severe in the world, with 14.3 million people – or 40% of the population – in acute need of humanitarian assistance. The direct effects of the conflict – from airstrikes, to sieges of population centers, to the extensive use of mines – continue to have severe effects on the population. Other aspects of the conflict – especially blockades, the deterioration of basic service infrastructure, and the depreciation of the Yemeni rial – also have enormous impact on Yemenis. Approximately 9.9 million people in Yemen are facing severe acute food insecurity, not necessarily because food is unavailable, but because they cannot afford to purchase it.

Since 2016, Yemen has witnessed up to 1.3 million suspected cases of cholera, with outbreaks exacerbated by crumbling WASH infrastructure. The loss of livelihoods, when combined with the depreciation and general volatility of the Yemeni currency, has made the purchase of basic everyday necessities difficult for most Yemenis. REACH has supported the humanitarian response to the Yemen crisis since October 2016, working extensively with the Shelter/NFI Cluster, the CCCM Cluster, the WASH Cluster, the Cash and Markets Working Group (CMWG), and the Assessment and Monitoring Working Group (AMWG). The REACH team – based remotely in Amman – provides systemic assessment and IM support to the response through indicator review, tool design, coordination of data collection exercises, data analysis, output production, and IM platform design. Given the challenging context in Yemen, REACH is constantly working to find new and innovative ways to effectively inform the humanitarian response.

## POSITION PROFILE

REACH Yemen is seeking an Assessment Officer (AO) to serve as the intersectoral focal point for the Yemen mission. In this role, the AO will be responsible for overseeing all research cycles related to intersectoral analysis, with the primary responsibility for representing REACH on the Technical Working Group (TWG) for the [Multi-Cluster Location Assessment \(MCLA\)](#). Tasks will include indicator review, sampling strategy review, data collection tool and methodology design, data cleaning tool and methodology design, coordination of technical support during the implementation of data collection, output production and presentation of results, and supporting the incorporation of MCLA findings into strategic planning documents. In addition, the AO will serve as the primary liaison for REACH Yemen with the Assessment Monitoring Working Group (AMWG), which serves as a forum for the sharing of best practices, lessons learned, relevant sectoral and intersectoral assessment, and monitoring outputs. In collaboration with the REACH Yemen project focal points, relevant partners, and with AMWG coordination, the AO will ensure that REACH-supported data and analysis is shared with and utilized by the broader humanitarian community.

## FUNCTIONS

### Objective 1: Implementation of MCLA

#### Objective 1.1: Coordination

Under the supervision of the REACH Country Coordinator (CC), the AO will be responsible for coordinating with all relevant stakeholders, to include the MCLA Technical Working Group (TWG), the humanitarian coordination structure, and relevant Cluster partners throughout all stages of the Research Cycle.

#### Objective 1.2: Research Design

Under the supervision of the REACH CC, and in collaboration with the Research Unit at IMPACT HQ (Geneva), and all relevant MCLA stakeholders as outlined in Objective 1, the AO will be responsible for ensuring that the Research Design for the project is comprehensive, and follows the best practices as defined by the global standards of REACH and IMPACT.

### Objective 1.3: Implementation

Under the supervision of the REACH CC, and in collaboration with the IMPACT Research Unit, and all relevant MCLA stakeholders, the AO will be responsible for supporting the implementation of all operational stages of the relevant data collection exercise(s), including tool and methodology design, coordination of data collection, data cleaning, and data analysis.

### Objective 1.4: Output Production

Under the supervision of the REACH CC, and in collaboration with the IMPACT Reporting Unit and all relevant MCLA stakeholders, the AO will be responsible for producing and/or overseeing the production of all relevant outputs (as defined by the MCLA TWG) related to the aforementioned data collection exercise(s). These outputs may include cleaned datasets, factsheets, situation overviews, maps, reports, and online dashboards.

## **Objective 2: Management of Intersectoral Portfolio**

### Objective 2.1: Coordination

Under the supervision of the REACH CC, the AO will be responsible for representing REACH at the AMWG. The AO will attend all AMWG meetings, and coordinate with OCHA and other AMWG partners on relevant initiatives launched by the AMWG.

### Objective 2.2: Research

Under the supervision of the REACH CC, the AO will be responsible for conducting periodic research on the state of the evidence base underpinning the humanitarian response in Yemen, and producing relevant outputs to include reports, factsheets, and/or databases of relevant outputs.

### Objective 2.3: Analysis

Under the supervision of the REACH CC, and in collaboration with the Sectoral Unit in Amman, the AO will be responsible for consolidating relevant data and outputs from within REACH Yemen portfolios, identifying methodologies for intersectoral analysis, and engaging with relevant partners to conduct and share this analysis in a variety of fora.

### Objective 2.4: Management

In this role, the AO will oversee a Junior Data Officer staff who will support across the intersectoral portfolio, including on the MCLA.

## REQUIREMENTS

- Excellent academic qualifications, including a master's degree in relevant discipline (international studies, development, humanitarian response, monitoring and evaluation, etc);
- Proven coordination skills;
- Knowledge of the Humanitarian Programme Cycle (HPC);
- Knowledge of the humanitarian coordination structure.
- At least 3 years of relevant working experience in humanitarian settings;
- Excellent organizational skills;
- Written and spoken fluency in English required;
- Previous experience in survey tool design and implementation;
- Excellent analytical skills – ability to situate findings within a wider context;
- Excellent communication and drafting skills for effective reporting and coordination;
- Proven knowledge of the Microsoft Office Suite, to include Word, Excel, and PowerPoint.
- Ability to operate in a cross-cultural environment requiring flexibility;
- Ability to work independently.

## CONDITIONS

- Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus.
- Additional monthly living allowance provided in country by IMPACT's partner ACTED.
- Food and lodging provided at the organisation's guesthouse/or housing allowance (depending on contract length and country of assignment).
- Transportation costs covered, including additional return ticket + luggage allowance.
- Provision of medical, life, and repatriation insurance + retirement package.