

CAMP COORDINATION & CAMP MANAGEMENT (CCCM) AND SHELTER JUNIOR ASSESSMENT OFFICER FOR YEMEN

(Reference: 20/YEM/CCCMJAO)

BACKGROUND ON IMPACT AND REACH

REACH was born in 2010 as a joint initiative of two International NGOs ([IMPACT Initiatives](#) and [ACTED](#)) and the United Nations Operational Satellite Applications Programme ([UNOSAT](#)). REACH's **purpose** is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

We are currently looking for a REACH Junior Assessment Officer to support our REACH Yemen team.

Department: REACH
Position: Junior Assessment Officer
Contract duration: 6 months (renewable)
Location: Amman, Jordan
Starting Date: ASAP

COUNTRY PROFILE

The humanitarian situation in Yemen is one of the most severe in the world, with 14.3 million people – or 40% of the population – in acute need of humanitarian assistance. The direct effects of the conflict – from airstrikes, to sieges of population centers, to the extensive use of mines – continue to have severe effects on the population. Other aspects of the conflict – especially blockades, the deterioration of basic service infrastructure, and the depreciation of the Yemeni riyal – also have enormous impact on Yemenis. Approximately 9.9 million people in Yemen are facing severe acute food insecurity, not necessarily because food is unavailable, but because they cannot afford to purchase it. Since 2016, Yemen has witnessed up to 1.3 million suspected cases of cholera, with outbreaks exacerbated by crumbling WASH infrastructure. The loss of livelihoods, when combined with the depreciation and general volatility of the Yemeni currency, has made the purchase of basic everyday necessities difficult for most Yemenis.

REACH has supported the humanitarian response to the Yemen crisis since October 2016, working extensively with the Shelter/NFI Cluster, the CCCM Cluster, the WASH Cluster, the Cash and Markets Working Group (CMWG), and the Assessment and Monitoring Working Group (AMWG). The REACH team – based remotely in Amman – provides systemic assessment and IM support to the response through indicator review, tool design, coordination of data collection exercises, data analysis, output production, and IM platform design. Given the challenging context in Yemen, REACH is constantly working to find new and innovative ways to effectively inform the humanitarian response.

POSITION PROFILE

REACH Yemen is seeking a Junior Assessment Officer (JAO) to support our work with the Shelter and CCCM clusters in Yemen. In this role, and under the supervision of the CCCM/Shelter focal point / assessment officer (AO), the JAO will support all research cycles related to Shelter and CCCM. Tasks will include indicator review, sampling strategy review, data collection tool and methodology design, data cleaning tool and methodology design, coordination of data collection, output production and presentation of results, and supporting the incorporation of REACH findings into strategic planning documents. This support will be provided for several assessments and monitoring exercises, based on the needs of the Cluster and Cluster partners, as determined through close collaboration with REACH.

In addition, the JAO will represent REACH Yemen with the Shelter and CCCM Clusters, participating in methodological and programmatic discussions, and collaborating with Cluster partners in data collection. The JAO will also ensure that REACH-supported or produced data and analysis is shared with and utilized by the broader humanitarian community.

The JAO may also be requested to provide support for other portfolios – health, nutrition, WASH -- as needed.

FUNCTIONS

Objective 1.1: Research Design

Under the supervision of the REACH Country Coordinator, Research Manager and Assessment Officer, and in collaboration with the Research Unit at IMPACT HQ (Geneva), and all relevant stakeholders as outlined in Objective 1, the JAO contribute to Research Design ensuring that the project is comprehensive, and follows best practices as defined by the global standards of REACH and IMPACT.

Objective 1.2: Implementation

Under the supervision of the REACH CC, RM and AO, and in collaboration with the IMPACT Research Unit, and all relevant Shelter and CCCM stakeholders, the JAO will be responsible for supporting the implementation of all operational stages of relevant data collection exercise(s), including tool and methodology design, coordination of data collection, data cleaning, and data analysis.

Objective 1.3: Output Production

Under the supervision of the REACH CC, RM and AO, and in collaboration with the IMPACT Reporting Unit, the JAO will be responsible for producing and/or overseeing the production of all relevant outputs related to the aforementioned data collection exercise(s). These outputs may include cleaned datasets, factsheets, situation overviews, maps, reports, and online dashboard.

Objective 1.4: Communication & Coordination

Under the supervision of the CC, RM and Shelter/CCCM AO, the JAO will support communication and coordination with CCCM/Shelter Cluster and Cluster partners throughout all stages of the Research Cycle.

REQUIREMENTS:

Essential:

- Excellent academic qualifications, including a degree in relevant discipline (international studies, development, humanitarian response, monitoring and evaluation, etc.)
- At least 1 year of relevant working experience in humanitarian settings;
- Previous experience in survey, tool design and implementation of data collection.
- Written and spoken fluency in English required;
- Excellent qualitative and quantitative analytical skills – ability to situate findings within a wider context;
- Excellent communication and drafting skills in English for effective reporting and coordination;
- Proven knowledge of the Microsoft Office Suite, to include Word, Excel, and PowerPoint. Particularly strong knowledge of Excel functionality, especially with relation to conducting data analysis.
- Ability to operate in a cross-cultural environment requiring flexibility;
- Ability to work independently.
- Excellent organisational skills.

Desired:

- Knowledge of the humanitarian programme cycle (HPC) and the humanitarian coordination structure.
- Written and spoken fluency in Arabic highly desired.
- Expertise in working on shelter and/or camp coordination programmes and/or research.
- Knowledge and experience in R or other statistical analysis software, and GIS software.
- Knowledge of the Adobe Creative Cloud suite (i.e. InDesign)

Conditions:

- Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus.
- Additional monthly living allowance provided in country by IMPACT's partner ACTED.
- Food and lodging provided at the organisation's guesthouse.
- Transportation costs covered, including additional return ticket + luggage allowance.
- Provision of medical, life, and repatriation insurance + retirement package.