

SHELTER ASSESSMENT SPECIALIST

(REFERENCE: 23/HQ/AS01)

BACKGROUND

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis, GIS and remote-sensing. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, which allows particularly IMPACT to benefit from ACTED's operational support on its fields of intervention.

REACH was born in 2010 as a joint initiative of two International NGOs ([IMPACT Initiatives](#) and [ACTED](#)) and the United Nations Institute for Training and Research (UNITAR) Operational Satellite Applications Programme ([UNOSAT](#)). REACH's purpose is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts, supporting and working within the framework of the humanitarian reform process. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

ACTED is a French humanitarian NGO, founded in 1993, which supports vulnerable populations, affected by humanitarian crises worldwide. ACTED provides continued support to vulnerable communities by ensuring the sustainability of post-crisis interventions and engaging long-term challenges facing our target populations, to break the poverty cycle, foster development and reduce vulnerability to disasters. Their interventions seek to cover the multiple aspects of humanitarian and development crises through a multidisciplinary approach which is both global and local, and adapted to each context. Their 3,300 staff is committed in to responding to emergencies worldwide, to supporting recovery and rehabilitation, towards sustainable development.

We are currently looking for a global Shelter Assessment Specialist

Department:	IMPACT
Position:	Shelter Assessment Specialist
Contract duration:	Open-ended
Starting Date:	ASAP
Location:	Geneva-based with up to 60% of missions

FUNCTIONS

Under the supervision of the REACH Senior Manager, the Shelter Assessment Specialist is responsible for improving the technical capacity of the organisation in shelter assessments and analysis. Through in-person deployments and remote support, the Specialist will help in improving quality of programmes related to shelter - across REACH country missions, work with country missions' counterparts to identified issues, and design and implement guidelines and tools that address these same issues. The Specialist will also be responsible for capacity building in shelter both at country and global level, through training and mentoring, as well as external engagement and support to external stakeholders operating in this space.

OBJECTIVES

Improve scope and quality of shelter data collection and analysis

- Provide technical advice and surge to country missions for shelter data collection and analysis and ensure activities in the field comply with global standards
- Create guidance documents and tools based on best practices and global standards to facilitate shelter data collection and analysis
- Leading research and development efforts to improve shelter data collection and analysis
- Build the capacity of REACH staff in shelter data collection and analysis, through training design and delivery, including the enrolment of REACH staff into external trainings
- Contribute to REACH Communities of Practice dealing with shelter data collection and analysis

Strengthen REACH engagement with shelter partners

- Act as Global Shelter Cluster (GSC) focal point for assessment, monitoring and evaluation – supporting national clusters and GSC with data collection and analysis
- Support effective dissemination of shelter research findings, by producing media contents, delivering presentations, organizing ad hoc events.
- Represent REACH at global events related to shelter data collection and analysis
- Stay abreast of fundraising opportunity and support the designing and drafting of concept notes and proposals related to shelter data collection and analysis

REQUIREMENTS

- Master's degree in a relevant field (architecture, economics, statistics, data science, sociology, etc).
- Minimum 3 years (5 preferred) of experience in analysis, assessment, information management, monitoring and evaluation, or operational research.
- Minimum 3 years (5 preferred) of field experience in complex humanitarian crises.
- Familiarity with the humanitarian coordination architecture and mechanisms.
- Fluent English and good command of another language (French, Spanish or Arabic).
- Willingness to travel up to 60% of the time and with very short (72 hours) notice to crisis affected areas.
- Computer skills, including Excel, and statistical software such as R or STATA
- Strong networking skills to build relationships with donors, UN agencies, INGOs, local partners

CONDITIONS

- Salary defined by the IMPACT salary grid; educational level, expertise, hardship, security, and performance are considered for pay bonus
- Additional monthly living allowance provided in country by IMPACT's partner ACTED
- Food and lodging provided at the organisation's guesthouse/or housing allowance (depending on contract length and country of assignment)
- Transportation costs covered, including additional return ticket + luggage allowance
- Provision of medical, life, and repatriation insurance + retirement package