

Terms of Reference

INTERNSHIP, REACH PUBLIC HEALTH UNIT IN GENEVA, SWITZERLAND (HQ)

(Reference:23|HQ|PHUI01)

BACKGROUND ON IMPACT AND REACH

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

REACH was born in 2010 as a joint initiative of two International NGOs (IMPACT Initiatives and ACTED) and the United Nations Operational Satellite Applications Programme (UNOSAT). REACH's purpose is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

For more information visit: www.impact-initiatives.org and www.reach-initiative.org.

We are currently looking for an Intern to join the IMPACT Initiatives team in Geneva, Switzerland.

Position:	REACH Public Health Unit Intern
Department:	REACH, Public Health Unit (PHU)
Supervisor:	REACH PHU Manager
Duration:	6 months
Start date:	ASAP
Location:	Geneva, Switzerland
Remuneration:	1300 CHF/month

INTERNSHIP OBJECTIVES

We are currently looking for an Intern to join the REACH Public Health Unit based in Geneva, Switzerland. Throughout the period of the internship, the Intern will:

- Develop foundational knowledge of the four humanitarian public health sectors (food security, health, nutrition, and water, sanitation and hygiene (WASH)), including the core conceptual elements for each sector and how data is collected, analysed, and presented for each of those sectors (individually and collectively) within the context of humanitarian responses
- Gain broader exposure to data collection and analysis practices in the humanitarian sector, including various methodologies and tools
- Contribute directly to the implementation of one of the flagship data collection exercises to support the overall annual planning and prioritization in a humanitarian crisis

- Gain practical experience of the international humanitarian coordination system, especially among actors working in public health related sectors, and develop an in-depth understanding of one or several of today's major humanitarian public health crises, their main drivers and consequences, and resulting humanitarian needs
- Develop capacity to potentially move to a full-time field-based position to conduct primary research within the humanitarian and international development sector

FUNCTIONS

Under the supervision of the global REACH PHU Manager, the Intern will primarily support the implementation of a Multi Sector Needs Assessment (MSNA) in one ongoing humanitarian emergency, with a focus on the public health components (food security, health, nutrition, and WASH), by:

- Conducting daily data quality checks, providing feedback to the country team and flagging any issues, and monitoring overall dataset quality throughout data collection
- Supporting with data cleaning during and after the assessment
- Support with submission of the cleaned dataset to the HQ research department for review and validation
- Supporting with preliminary analysis of key public health findings for dissemination by the REACH country team
- Supporting to prepare the final dataset for publication and dissemination

Additional day-to-day tasks of the internship will be determined based on the Intern profile and current priorities as determined by supervisors, and could include:

- Supporting the development of public health data collection and analysis tools and guidance materials
- Supporting the consolidation of public health information from country missions
- Supporting the preparation of presentations and trainings
- Participating in and contributing to meetings, including taking minutes

REQUIREMENTS

Required:

- ❖ Excellent academic qualifications, including a completed/in progress university degree in a relevant discipline (Public Health, Nutrition, Epidemiology, Statistics, etc.)
- ❖ Fluency in English, written and oral
- ❖ Solid working knowledge of French, written and oral (B2 level or above)
- ❖ Strong motivation and interest in working with data in the humanitarian and development sector
- ❖ Excellent data processing and analysis skills
- ❖ Good working knowledge of Microsoft Office, especially Excel
- ❖ Familiarity or interest in quantitative analysis and a basic understanding of statistical concepts.
- ❖ Prior experience with analytical or statistical software such as R, STATA, SPSS is strongly preferred, strong preference for R experience
- ❖ Attention to detail and commitment to producing high quality work
- ❖ Openness to feedback and willingness to learn
- ❖ Ability to manage time effectively and work in a fast paced, results-oriented working environment
- ❖ Ability to work independently, with initiative, and strong capacity to work in an intercultural team

Desirable:

- ❖ Familiarity with the humanitarian system and global humanitarian policy frameworks
- ❖ Interest in an extended career of public health research within the humanitarian and development sector, especially the desire to move to a field-based position upon the successful completion of the internship
- ❖ Experience with primary research, especially in an international context