

Job Description

ASSESSMENT SPECIALIST, EMERGENCY TELECOMMUNICATIONS

(Reference:22/HQ/AS05)

BACKGROUND ON IMPACT AND REACH

IMPACT Initiatives is a humanitarian NGO, based in Geneva, Switzerland. The organisation manages several initiatives, including the REACH Initiative. The IMPACT team comprises specialists in data collection, management and analysis and GIS. IMPACT was launched at the initiative of ACTED, an international NGO whose headquarter is based in Paris and is present in thirty countries. The two organizations have a strong complementarity formalized in a global partnership, enabling IMPACT to benefit from ACTED's operational support on its fields of intervention.

REACH was born in 2010 as a joint initiative of two International NGOs (IMPACT Initiatives and ACTED) and the United Nations Operational Satellite Applications Programme (UNOSAT). REACH's purpose is to promote and facilitate the development of information products that enhance the humanitarian community's decision making and planning capacity for emergency, reconstruction and development contexts. REACH facilitates information management for aid actors through three complementary services: (a) need and situation assessments facilitated by REACH teams; (b) situation analysis using satellite imagery; (c) provision of related database and (web)-mapping facilities and expertise.

We are currently looking for a Specialist to lead the Emergency Telecommunications portfolio in HQ.

Title: Assessment Specialist – Emergency Telecommunications (ETC)

Location: Geneva with travel (up to 25% field deployment)

Contract duration: Open-ended

Start date: ASAP

POSITION PROFILE

Under the supervision of the **Accountability and Inclusion Manager**, the ETC Assessment Specialist will provide technical and programmatic support to REACH Emergency Telecommunications assessment teams, with a primary thematic focus on emergency telecommunications, barriers to access to information in humanitarian settings, and the use of digital initiatives and new technologies to foster two-way communication with affected people. The ETC Specialist will also develop global research guidance and toolkits to promote high quality emergency telecommunications assessments in various humanitarian contexts. This role will also provide an opportunity to engage with key global emergency telecommunications experts within the humanitarian system, and to explore public and private research innovation partnerships.

FUNCTIONS AND RESPONSIBILITIES

Under the supervision of the **Accountability and Inclusion Manager**, the ETC Assessment Specialist will perform the following functions and responsibilities:

- Contribute to the development of the REACH Accountability & Inclusion Strategy through supporting ongoing efforts aimed at reviewing past and present research practices, methodologies and deliverables, identifying areas of improvement and outlining practical solutions ;
- Provide bilateral support to REACH country teams that are developing quantitative and qualitative modules with a focus on Emergency Telecommunications including initial brainstorming sessions, review of research Terms of Reference and tools, technical advice during data collection, and output review;
- In collaboration with the AAP Assessment Specialist and the Unit Manager, provide technical advice and support to REACH country teams in setting up two-way communication with survey participants and affected people more broadly analysis of findings is led, informed or triangulated by affected populations themselves, and that findings are disseminated back to them;
- Oversee the design and development of global information products on Emergency Telecommunications using REACH data to inform humanitarian response planning and prioritization decisions at both global and country levels;
- Provide technical support to Emergency Telecommunications actors such as the Global Emergency Telecommunications Cluster in the development or review of high quality Emergency Telecommunications assessment toolkits;
- Leverage the experience and recommendations of AAP actors of involved in the AAP global community of practice to improve the content of REACH research as well as research practices.
- Identify fundraising opportunities with conventional humanitarian donors or with private entities.

In collaboration with the Accountability & Inclusion Research Manager, complete the following **functions to support the running of the Accountability & Inclusion unit** as required/requested:

- Ad hoc direct support to country teams (both remote and up to 25% field deployment)
- Support in external engagement, identification of new partnerships and advocacy
- Support in internal unit processes and systems.
- Other support as is requested

REQUIREMENTS

- Excellent academic qualifications, including Master's degree in a relevant discipline (e.g. development, humanitarian studies, international relations, research methods, social sciences)
- At least 3 years of experience in the humanitarian sector, including field-based roles
- Research experience in the field of Emergency Telecommunications
- Experience with designing and implementing quantitative and/or qualitative primary research
- Excellent communication and drafting skills for effective reporting
- Excellent interpersonal skills, include strong external engagement and coordination skills
- Familiarity with the humanitarian system and global humanitarian policy frameworks, in particular the Grand Bargain Participation Revolution, IASC Commitments on AAP, and related policies
- Ability to operate in a cross-cultural environment requiring flexibility
- A self-starter with proven ability to work independently
- Fluency in English required; proficiency in French or a second relevant language an asset
- Ability to operate Microsoft Word, Excel and Project Management Software
- Ability to operate Stata, R, SPSS, or related statistical programming an asset